Union Public Library - Library of Things Lending Policy

Lending Policy:

- Most items may be borrowed for 14 days or 7 days, depending on demand
- Due to limited quantity, items are not renewable
- Limit of three individual items per borrower at a time
- Overdue fines are $5.00 per day up to a maximum of $25.00

Returning Library of Things Items:

- Items must be returned in person to the Main Library or Vauxhall Branch. They may **not** be returned in the outside book drop.
- Items must be returned cleaned, complete, and packed as they were received. Please see content list in each item package.
- Returned items will be immediately checked in, however the Library reserves the right to follow up within three business days, should there be any missing or damaged parts.

Responsibility for Replacement Cost of Lost or Damaged Parts and/or Items/Kits/Games:

Library of Things materials that are lost, damaged or unusable due to missing parts can only be replaced by borrower's payment of the full replacement cost. The Library cannot accept replacement item/kits/games in lieu of payment. Replacement costs will be listed with each item.

NOTE: This is a lending program only. Library staff is not available for instruction in the use of Library of Things materials.

RELEASE and INDEMNIFICATION

I hereby acknowledge that there is a risk of injury involved in the use of Library of Things materials. I certify that I am aware of such risks. With this knowledge and in consideration for the right to borrow Library of Things materials from the Union Public Library, I hereby release and discharge the UNION PUBLIC LIBRARY, AND ITS trustees, its employees, agents and contractors AS WELL AS THE TOWNSHIP OF UNION, ITS COUNCIL, ITS EMPLOYEES, AGENTS AND CONTRACTORS from any and all suits, claims and demands for personal injuries, property damage or otherwise of every kind and character arising out of the use of Library of Things materials and I hereby agree to indemnify and hold the Union Public Library AND its employees, trustees, agents and contractors AS WELL AS THE TOWNSHIP OF UNION, ITS COUNCIL AND ITS EMPLOYEES AGENTS AND CONTRACTORS harmless from any loss or damages or costs including but not limited to reasonable attorney's fees which it / or they may sustain if any litigation arises for any personal injuries and/or property damage sustained by anyone arising out of my use of Library of Things materials. I will obey the Library of Things Materials safety precautions as listed in writing for each item/kit/game.

ACKNOWLEDGED AND AGREED:

Borrower Name (Please Print) _____

Borrower Signature _____

Item(s) Name _____

Item Due Date: _____

This policy was approved at the September 2022 meeting of the Union Public Library Board of Trustees.