

Union Public Library (Vauxhall Branch location)  
123 Hilton Avenue  
Vauxhall, NJ 07088

Board of Trustees Meeting  
April 25, 2023  
6:30pm

1. Meeting called to order at 6:30 pm.
2. Mr. Le read the statement of compliance with the Open Public Meetings Act
3. Roll Call:

**Present** - Jeannette Cantalupo, Kim Eason, Rosa Figueiredo, Steven Le, Sally Straus, Kamron Sharif, Melinda Zito, Dr. Gretel Perez, and Kassundra Miller

**Excused:** Nancy Minneci, Laura Muller

4. Minutes of the March 28, 2023, Regular meeting were reviewed.

Motion to approve was made by Ms. Eason seconded by Mrs. Cantalupo and all in favor with one abstention.

5. Correspondence – No official correspondence for the Board. However, Director Miller read a letter received from a library patron. It highlighted their positive experiences while using the library.
6. Financial Reports

Motion to approve was made by Ms. Eason and seconded by Mrs. Figueiredo and all in favor

7. Director's Report was presented by Ms. Miller.
  - a. Director Miller advised the Board that all fire violation citing have been resolved. Library now has the current certification.
  - b. Library staff members will be at the Township of Union's Vietnam War Wall event on May 18<sup>th</sup> and May 20<sup>th</sup>, 2023.
  - c. Director Miller advised grant from Union County for funding of shared services (integrated library system) is still being explored.
  - d. Through the NJ Civil Service Commission, the Director's position announcement will be posted in the near future (estimated to be posted this summer).
    - Ms. Miller noted that Mrs. Figueiredo's name was not corrected on the new library's banner. The request was made for the correction of the spelling of her last name.
    - Director Miller will ensure the permanent marker has Mrs. Figueiredo's last name spelled correctly.

8. Reports of Committees and Board Members - none

9. Old business

- a. Director Miller outreached to Mr. Patterson to discuss the plaque for the renaming of the All Purpose Room at the Vauxhall Branch of the Union Public Library after Ms. Jeanette Shell. A plaque has been selected.

10. New Business

- a. Board members were reminded to complete the mandatory Financial Disclosure Statement. The due date is April 30, 2023. Discussed disclosure process.
- b. New library construction article is included in the meeting packet.

11. Comments from the public – none

12. Executive Session – Ms. Eason made a motion to move into Executive Session. Mrs. Cantalupo seconded the motion. Executive Session began at 6:53 PM. Mrs. Cantalupo made a motion Board exit from Executive Session. Ms. Figueiredo seconded the motion. Board returned to Public Session at 7:02 PM.

13. Next meeting confirmed on May 23, 2023, at 6:30pm, at the Union of the library, which is located at 1060 Stuyvesant Avenue, Union, NJ 07083

14. Adjournment - Motion to adjourn at 7:02 pm by Mrs. Figueiredo, seconded by Ms. Eason.