

Union Public Library  
Main Library  
1060 Stuyvesant Avenue

Board of Trustees Reorganization Meeting  
January 24, 2023

Minutes

1. Reorganization meeting called to order at 6:31pm.
2. Mr. Le read the statement of compliance with the Open Public Meetings Act
3. Oath of office presented to new and re-appointed members.
4. Roll Call:

**Present** - Kim Eason, Rosa Figueiredo, Steven Le, Nancy Minneci, Laura Muller, Sally Strauss, Kamron Sharif, Melinda Zito, and Kassundra Miller

**Excused:** Jeannette Cantalupo and Sandra Paul

Quorum was met.

5. Recommendation from Nominating Committee Chair
  - a. Ms. Muller presented the slate of officers to the Board.
  - b. Slate
    - President – Steven Le
    - Vice President – Laura Muller
    - Treasurer – Nancy Minneci
    - Secretary – Kim Eason

Motion to approve was made by Ms. Muller, seconded by Ms. Eason and all in favor.

6. Committee Memberships for 2023 was presented by President Le.

Mr. Le reported there are 2 Standing Committees. One is Building and Grounds. The second one will be clarified, and President Le will report back information to the Board.

7. Old business

None

8. New Business

- a. Reviewed for 2023 Board Resolutions appended to meeting packet of 1/24/2023.
  - **Resolution 2023-1** Resolution to affirm the banking institution for Union Public Library for 2023 be Connect One Bank.

Motion to approve was made by Ms. Muller and seconded by Mrs. Minneci and all in favor.

- **Resolution 2023-2** Resolution designates that Local Source and the Star Ledger

as the official newspaper to receive notice of meetings.

Motion to approve was made by Ms. Eason and seconded by Mrs. Figueiredo and all in favor.

- **Resolution 2023-3** Resolution for legal counsel to employ the services of Tim Donohue, Esquire of Arleo & Donohue to represent the Union Library Board of Trustees.

Motion to approve was made by Mrs. Minneci and seconded by Ms. Muller and all in favor.

- **Resolution 2023-4** Resolution for Union Board of Trustees 2023 meetings take place on the fourth Tuesday of month at 6:30 PM at the interim location of the library unless otherwise stated.

9. Comments from the public - None

10. Adjournment - Motion to adjourn at 6:46 pm by Mrs. Minneci and, seconded by Ms. Muller and all in favor.

Union Public Library  
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Board of Trustees Meeting  
January 24, 2023

Minutes

1. Meeting called to order at 6:47 pm.
2. Mr. Le read the statement of compliance with the Open Public Meetings Act
3. Roll Call:

**Present** - Kim Eason, Rosa Figueiredo, Steven Le, Nancy Minneci, Laura Muller, Sally Strauss, Kamron Sharif, Melinda Zito, and Kassundra Miller

**Excused** – Jeannette Cantalupo and Sandra Paul

4. Minutes of the December 20, 2022, meeting were reviewed.

Motion to approve was made by Ms. Eason, seconded by Mrs. Minneci and all in favor.

5. Correspondence - None

6. Financial Reports

Motion to approve was made by Ms. Eason, seconded by Ms. Muller and all in favor.

7. Director's Report was presented by Ms. Miller.

8. Reports of Committees and Board Members - None

9. Old business

Discussed grant for ESL program and why funding was denied. Discussed ESL volunteer organization.

Ms. Miller will look into the organization and continue to pursue the grant in the future.

10. New Business

- a. Director Miller reviewed the annual report with Board members.
- b. Director Miller will send the "We Moved a Library" YouTube link to Ms. Zito.
- c. Director advised demand for digital materials is still strong.
- d. Board reviewed the Policy on Naming Spaces within the Libraries which is appended to the January 2024 meeting packet.
  - Motion to adopt policy was made by Ms. Muller and seconded by Ms. Eason.
  - Discussion ensued regarding language in Paragraph 2/Sentence 2.

- Subsidiary motion was made by Ms. Muller and seconded by Mrs. Minneci to amend the policy

Paragraph 2/sentence 2 with this language:

Add “all recommendations for” after “refer.” Strike “and approval.” Replace with “All naming considerations are at the discretion of the Board of Trustees at the recommendation of the Library Director.”

No questions, comments, or concerns from the Board members. Amendments approved unanimously by acclimation.

11. Director Miller advised that Mr. Patterson’s topic will not be discussed at this meeting.

12. Comments from the public - None

13. Executive Session – not needed at this meeting.

14. Next meeting confirmed on February 28, 2023, at 6:30pm, at the main library location at 1060 Stuyvesant Ave., Union, NJ 07083

15. Adjournment - Motion to adjourn at 7:25 pm by Mrs. Minneci, seconded by Ms. Eason.