

Union Public Library
Board of Trustees Meeting
Main Library
1060 Stuyvesant Ave
Union, NJ 07083

Minutes
November 15, 2022

1. Meeting called to order at 6:30pm
2. Mr. Le read the statement of compliance with the Open Public Meetings Act
3. Roll Call:

Present – Jeannette Cantalupo, Kim Eason, Steven Le, Laura Muller, Sandra Paul, Sally Strauss, Kamron Sharif and Kassundra Miller

4. Minutes of the October 25, 2022 meeting

Motion to approve was made by Ms. Eason, seconded by Ms. Muller and all in favor.

5. Correspondence
None to report

6. Financial Reports

Motion to approve was made by Ms. Eason, seconded by Mrs. Cantalupo and all in favor.

7. Director's Report was presented by Ms. Miller.

8. Reports of Committees and Board Members

No report

9. Old business

Quotes for Rutgers Painting (for Vauxhall Branch) and Smart carpet installation (for Vauxhall Branch Children's Room) were presented for approval.

Motion to approve was made by Mrs. Cantalupo, seconded by Ms. Muller and all in favor.

10. New Business

- a. 2022 Budget revisions – Director made the board aware of budget lines that have been exhausted and budget lines that will not be fully utilized due to temporary move. More discussion will be held at the December meeting.
- b. 2023 Budget draft was presented.

Ms. Muller made a motion to approve the 2023 budget at presented, seconded by Ms. Eason. All approved.

11. Comments from the public – No comments

12. Executive Session – Motion to close the meeting to the public and go to Executive session to discuss a personnel matter was made at 6:53pm by Ms. Muller, seconded by Mrs. Strauss. All in favor

Motion to exit executive session was made at 6:58pm by Ms. Muller, seconded by Ms. Paul. All in favor. Motion to open regular session and take action to accept the promotion of staff member K.S. to Senior Library Assistant effective December 1, 2022. All in favor.

13. Next meeting confirmed on December 20, 2022 at the Main Library at 1060 Stuyvesant Ave.

14. Adjournment – Motion to adjourn at 7pm by Ms. Eason, seconded by Mrs. Strauss.