

Union Public Library
Board of Trustees Meeting
Main Library
1060 Stuyvesant Ave
Union, NJ 07083

Minutes
September 27, 2022

1. Meeting called to order at 6:35pm

2. Mr. Le read the statement of compliance with the Open Public Meetings Act

3. Roll Call:

Present – Jeannette Cantalupo, Jackie Carter, Kim Eason, Rosa Figueiredo, Steven Le, Nancy Minneci, Laura Muller, Sandra Paul, Kamron Sharif and Kassundra Miller

4. Minutes of the August 10, 2022 Special Meeting

Motion to approve was made by Ms. Muller, seconded by Mrs. Minneci and unanimously approved.

5. Correspondence

Ms. Miller read correspondences from the following:

NJ State Library – email regarding the LSTA grant – not awarded (9/13/22)

Roberta Chambers – Letter of Resignation (8/23/22)

Employee, Justine F. – positive feedback from a patron

Patron Marina C. – positive feedback regarding June Board Meeting

Erica Bell – Letter of Resignation (9/27/22)

6. Financial Reports

Motion to approve was made by Ms. Eason, seconded by Ms. Muller and all approved.

7. Director's Report was presented by Ms. Miller

8. Reports of Committees and Board Members

Mrs. Minneci reports that there was a great turnout at the Mayor's 5K and Ms. Eason won in her category.

9. No old business

10. New Business

a. Circulation Policy revisions

Motion to accept the revisions to the circulation policy that changes the amount of materials a patron may borrow, as well as omits the option for patrons to replace a lost or damaged book, was made by Ms. Muller, seconded by Ms. Eason. All in favor.

b. Library of Things Policy

Motion to accept the new service Policy and User Agreement was made by Ms. Eason, seconded by Mrs. Carter. All in favor.

11. Comments from the public – none

12. Executive Session – Motion to close the meeting to the public and go to Executive session to discuss a personnel matter was made at 7:09pm by Ms. Muller, seconded by Mrs. Carter. All in favor

Motion to exit executive session was made at 7:32pm by Mrs. Minneci, seconded by Mrs. Carter. All in favor

13. Next meeting confirmed on October 25, 2022 at the Vauxhall Branch.

14. Adjournment – Motion to adjourn at 7:33pm by Ms. Eason, seconded by Ms. Paul.