

**Union Township Public Library**  
**Board of Trustees Meeting**  
**Minutes**  
**Mar 24, 2022**

Meeting called to order at 6:33 pm

Mr. Le read the statement of compliance with the Open Public Meetings Act

Roll call: Present: Mrs. Carter (by Zoom), Mrs. Cantalupo (**amended 4/26 to read “by Zoom”**), Ms. Eason, Mrs. Figueiredo, Mr. Le, Ms. Lewis, Ms. Muller, Ms. Straus; Ms. Jason, Mr. Sharif

Excused: Mrs. Minneci

Motion to approve the minutes of the February 22, 2022 meeting was made by Mrs. Carter, seconded by Mrs. Cantalupo, and approved by all present with Ms. Eason and Ms. Muller abstaining.

There was no correspondence.

Ms. Muller presented the financial reports for the period ending February 28, 2022. Motion to accept the reports by Mrs. Cantalupo, seconded by Mrs. Carter, and unanimously approved.

Ms. Jason reviewed the submitted Interim Director’s Report, highlighting the increasing number of people coming to the library, and improving statistics.

Committee and Trustee Reports: Ms. Straus shared information about her award as a Community SHEro for her service as a Union Public Library Trustee and other involvement. She noted that her interview for TV 34 gave her the opportunity to praise the library and its exciting plans.

Old Business:

Ms. Jason recommended approval of Econo Courier for a 6 month trial contract for book delivery service.

- Mrs. Cantalupo moved approval of Resolution 2022-5, to spend up to \$13,500 for a 6 month contract with Econo Courier for 3-times per week delivery service to begin on April 1. Ms. Eason seconded. After a brief discussion about language in the proposal, the resolution was unanimously approved.

Ms. Jason reported that two additional Union County libraries have decided to join LMxAC, and that there is no news regarding the possibility of funding from the Union County Commissioners. Eileen Palmer, Executive Director of LMxAC, joined the meeting by Zoom to present information and answer questions.

New Business:

- Mrs. Carter moved approval of the Staff Appreciation Luncheon for April 29, 12:30 p.m. at Galloping Hill. Ms. Muller seconded. The motion was passed unanimously.

Motion to enter Executive Session was made by Ms. Muller and seconded by Ms. Straus. Motion passed unanimously and the Board entered executive session at 7:24. Ms. Jason was excused from Executive Session at 7:31, when Jeanne Marie Ryan joined the Board to provide an update on the Library Director search.

Motion to return to Open Session was made by Ms. Eason, seconded by Ms. Muller, and unanimously approved. Board returned to Open Session at 7:34

- Ms. Lewis moved to approve advancement for KB from Permanent Part-time Library Associate to Permanent Part-time Librarian I, effective April 1, 2022. Mrs. Figueiredo seconded, and the motion passed unanimously.

Comments from Public: None.

Next meeting was confirmed for April 26, 2022, at Vauxhall Branch at 6:30 pm.

Motion to adjourn the meeting made by Ms. Eason, seconded by Ms. Lewis, and unanimously approved by the Board at 7:36 pm.