

**Union Township Public Library**  
**Board of Trustees Special Meeting**

**Minutes**

**August 24, 2021**

Meeting called to Order at 6:32pm

Mr. Le read the announcement of compliance with the Open Public Meetings Law

Roll Call: Present: Mrs. Cantalupo, Ms. Lewis, Mr. Le, Ms. Muller (via Facetime), Ms. O'Malley, Ms. Straus, Mr. McQueen, Mrs. Minneci, Ms. Jason. Excused: Mr. Williams, Mrs. Carter, Mr. Donohue.

**New Business**

A motion was made by Mrs. Cantalupo and seconded by Ms. Lewis to retire to Executive Session to discuss personnel matters, all present in favor. Board retired to Executive Session at 6:35pm.

The Board rises from Executive Session at 6:46pm with a motion made by Mrs. Minneci and seconded by Ms. Muller, all present in favor.

- A motion was made by Mrs. Minneci and seconded by Mrs. Cantalupo to appoint Karen Jason as Interim Director with a pro-rated salary based on the NJLA minimum for the position from September 1, 2021 through February 28, 2021. All present in favor.
  
- A motion was made by Ms. Lewis and seconded by Mrs. Minneci for advancement of Justine Ferrara from Library Associate to Librarian 1 effective September 1, 2021. Pro-rated salary based on the NJLA minimum for the position. All present in favor.

Mr. Le shared information from a meeting with Union Township concerning the relocation and renovation of the Main Library.

The Board expressed their thanks and good wishes to outgoing Director O'Malley.

Comments from the public:

E. Bell asked if there would be a search committee formed for a new Director. Mr. Le answered, yes.

Confirm next meeting on September 28, 2021.

Motion to adjourn made by Mrs. Cantalupo and seconded by Mrs. Minneci. All present in favor. Meeting adjourned at 7:03pm