

Union Township Public Library

Board of Trustees Meeting

Minutes

February 23, 2021

Mr. Le called the meeting to order at 6:31 and made the announcement of compliance with the Open Public Meetings Law.

Roll Call:

Present: Mrs. Cantalupo, Ms. Lewis, Mr. Le, Mr. McQueen, Ms. Muller, Mrs. Minneci, Ms. Straus, Mr. Wheatle Williams, Ms. O'Malley, Mr. Donohue  
Excused: Mrs. Carter

Minutes: Motion to approve of minutes of January 2021 Reorganization and Regular meetings was made by Ms. Muller and seconded by Mrs. Minneci. All present in favor, Ms. Lewis abstained; minutes approved.

Correspondence - none

Financials: Ms. Muller presented the balances of the accounts and bills list. Motion to approved made by Mrs. Minneci and seconded by Mrs. Cantalupo. All present in favor, reports accepted.

Director's Report: Ms. O'Malley read and responded to comments on her report. Mr. Le commended the staff and relayed that the Mayor is also pleased with the Library's offerings and cooperation.

Reports of Committees and Board Members-Mr. Le distributed the committee list stating there was not much change from the previous year's assignments.

Old Business

- Review/Update the COVID operations. Ms. O'Malley recommends that the library begins to reopen on March 15 by appointment, going back to Stage 4 of the reopening plan. Motion to approve made by Ms. Muller and seconded by Mr. Wheatle Williams. All present in favor, approved.
- Mr. Wheatle Williams asked for an update on the renovations. Ms. O'Malley reports that no new information has been confirmed, last told movement towards relocation was ongoing, it may be anytime from spring to late summer.

New Business

- Review of the 2021-22 Operations Plan with updated mission, vision and values. The Board determined that no approved per se was required for the document, it would be a living document and would be referred back to over the course of the year to mark progress. However, motion to approve the new mission and vision statements was made by Ms. Muller and Mrs. Minneci. All present in favor, approved.

Comments from the Public – none

Confirm next meeting on March 23, 2021

Motion to adjourn was made by Mrs. Minneci and seconded by Ms. Lewis. All present in favor, meeting ends at approximately 7:00 pm.