

Union Township Public Library
Board of Trustees Meeting
Minutes
January 26, 2021

Mr. Le calls the meeting to order at 6:42

Mr. Le reads to announcement of compliance with the Open Public Meetings Law

Roll Call:

Present: Mrs. Cantalupo, Mr. Le, Mrs. Minneci, Ms. Muller, Ms. Straus, Mr. McQueen, Mr. Wheatle Williams, Ms. O'Malley, Mr. Donohue

Excused: Mrs. Carter

Mr. Le asks if there are any questions or comments on the minutes; seeing none he asks for a motion to approve the minutes of December 2020 meeting. Motion to accept made by Mrs. Cantalupo and seconded by Ms. Muller. All present in favor, Mrs. Minneci abstains.

Correspondence – none to report

Ms. Muller reports on the balances of each of the three bank accounts as of 12/21/20, has reviewed the bills list and total as well as the payroll record and requests a motion to approve. Motion to approve the financials is made by Mrs. Minneci and seconded by Mrs. Cantalupo. All present in favor, all reports are unanimously approved.

Director's Report – Ms. O'Malley reviewed her report to the Board.

Reports of Committees and Board Members - none

Old Business

- Renovation Updates-Ms. O'Malley reports the following update:
 - I met with the Business Administration, Mr. Travisano and Mr. Reyes and they communicated that the Committee is still committed to building a “showpiece library”.
 - They are strongly looking at knocking down and rebuilding from scratch.
 - I am engaging with BA and design professionals to explore these options.
 - Efforts are now focused on identifying space to relocate to either way as the remediation of the building must happen either way and we need to move operations out before then and all the preparation that will go into seeing this happen including cleaning out unnecessary papers, materials, working on preparing a FOL book sale and auction to sell the old vintage furnishing to fund some new.
 - Comments:
 - Mrs. Cantalupo asks about the FOL Books, concerned they will be without the ability to raise funds. Ms. O'Malley said if we have one big sale over the course of the weekend that they can make the money they would have by selling all the books at once.
 - Mr. Le says this is great news and asks if there were any constraints on the design; Ms. O'Malley replied that the design must include needs for today and also with an eye towards the future. Having done many facets of research including the original building program, recent library designs, articles about post-pandemic library services, a list was created and sent. Ms. O'Malley will attend a webinar on post-pandemic library services.

- Review COVID operations – Ms. O’Malley asks the Board if they are still okay with keeping library operations as they are. She recommends we keep things as is since we are approaching peak and COVID is still spreading. Ms. Muller responded that the schools and the Township are still closed to the public and that we should follow suit. Mr. McQueen said all precautions should be taken, and that the President is warning of new variants that could be more contagious. Other members agreed to hold as is. Operational hours and open public services will continue to be modified.

New Business

- Review of the 2020 Annual Report-Ms. O’Malley first shared a thanks to Briyanttan for making the Annual report look so nice. She read the highlights and summary from the report.
 - Comments - sentiments from all, that the Director and Staff did a wonderful job and they thank us for our efforts.
 - Mrs. Cantalupo responded, “Great job, impressive”
 - Ms. Muller says that we showed great professionalism throughout these difficult times.
 - Mr. Le says, without skipping a beat the staff moved operations online and served the community, the staff showed great resilience and he applauds all the great work we have all done.

Comments from the Public – none

Ms. Muller lets Mr. Le know she will share all documents she has for the Board business with him.

Confirm next virtual meeting date February 23, 2021 at 6:30 pm.

Motion to adjourn made by Ms. Muller and seconded by Mrs. Minneci. All in favor, meeting adjourns at 7:15 pm.