

Union Public Library
Board of Trustees Meeting
Minutes of October 23, 2018

Board President Doris D'Elia called meeting to order at 6:30.

Announcement of compliance with the Open Public Meetings Law

Roll Call:

Present: Jeanette Cantalupo, Jackie Carter, Doris D'Elia, Mary Lewis, Laura Muller, Sally Straus, George Williams, Karen O'Malley, Gianna Bove

Excused: Steven Le, Nancy Minneci

Approval of Minutes

- September 2018 Regular Board meeting-a motion to approve the minutes was made by Laura Muller and seconded by Jeanette Cantalupo. All present in favor. One abstained, George Williams.

Correspondence- None

Financial Reports for September -motion to approve the financials was made by Doris D'Elia and seconded by George Williams. All present in favor.

- Bank Reconciliation
- Bills List
- Payroll

Director's Report-Ms. O'Malley read her submitted Director's report.

Reports of Committees:

- Jackie Carter reported that DPW gave Mr. Kurt a call regarding the handicapped door at Vauxhall. It is set and just waiting to be scheduled by the contractor, it should be done soon.
- Sally Straus thanked the Friends of the Library and all the people who attended the last artist reception. It made the artist happy to have a good turnout and she will let everyone know when the next exhibit and artist reception will be and hopes to see everyone there too.
- Doris D'Elia reported on behalf of the Friends of the Union Public Library that there will be an event coming up on November 1 at 7pm. A viewing of the film, American Carny

directed by Union native Nick Basile with a conversation and refreshments to follow at Dava.

Old Business

- Request to temporarily suspend accepting donations until further notice. Motion to approve suspending the donations policy made by Jeanette Cantalupo and seconded by Jackie Carter. All present in favor.

New Business-

- The Board voted on resolution 2018-7
- A motion to move into Executive session to discuss the budget and personnel actions was made by George Williams and seconded by Jackie Carter. All present in favor and the Board went into Executive session.
- No action taken in executive session.
- Motion to end Executive session made by George Williams and seconded by Jackie Carter. All present in favor. Board rose at 7:15.

In regular session:

- Preliminary 2019 Budget Approval-motion to approve preliminary budget as presented by the director was made by George Williams and seconded by Mary Lewis. All present in favor.
- Resolution 2018-7: Purchase computers for Teen Space- motion carried, see resolution.
- Personnel Actions-A motion to approve a promotion and raise for CM. CM consistently performs work above her current civil service job title. In order to allow the continuance of performing the critical duties for the library and stay in compliance with NJ Civil Service it is necessary to elevate CM to the job level. A motion to approve the promotion to Senior Payroll Clerk with a 6% raise was made by Jeanette Cantalupo and seconded by Laura Muller. All present in favor.

Comments from the Public-none

Confirm next meeting date: Tuesday November 27, 2018

Adjournment-motion to adjourn made by Sally Straus and seconded by Laura Muller. All present in favor. Meeting adjourned at 7:21 pm.