

Union Township Public Library  
Board of Trustees Meeting  
Agenda  
June 25, 2019

Meeting is called to order at 6:30 pm

Announcement of compliance with the Open Public Meetings Law

Roll Call

Present: Jeannette Cantalupo, Jackie Carter, Doris D'Elia, Steven Le, Mary Lewis, Nancy Minneci, Sally Straus, George Wheatle Williams also Karen O'Malley and Gianna Bove

Excused: Laura Muller

Minutes

George Wheatle Williams made a motion to approve the minutes of the May 2019 Regular Board Meeting. Motion seconded by Mary Lewis. All present in favor, with Jackie Carter and Nancy Minneci abstaining. Motion carried.

Correspondence

Invitation to Staff Breakfast

NJ State Library- Jersey Connect

Financial Reports

Nancy Minneci made a motion to approve the financial reports submitted for May 2019. Jeannette Cantalupo seconded the motion. All present in favor, motion carried.

- Bank Reconciliation
- Bills List
- Payroll

Director's Report

Ms. O'Malley read, reviewed her submitted report.

Reports of Committees and Board Members

Art Gallery-Ms. Straus reported the new program took place the night before (Monday). Leslie Jenkins was not in attendance so Ms. Straus left her a detailed message about some issues that arose. There was a nice attendance.

Friends of the Union Library- Ms. D'Elia reported they participated in Relay for Life, made \$1000. The last Dine to Donate at Tiff's made the Friends \$500. They are having 2 more fundraisers before next meeting: Aug 1 at Nunzio's and Sept 17 at Glendale's Pizza.

Personnel Committee-Ms. Carter reported that the committee met earlier in the evening to discuss matters and is making recommendations based on two retirements and one resignation for new positions.

#### Old Business

Update on renovations from state library. The director has been meeting with architect and is at the micro portion of the plan with furniture and shelving. All is going well.

#### New Business

Personnel Committee makes a recommendation to add a new position called "Collection Development Manager" and recommended to continue Career Coaching even though the grant has ended up to 7 hours per week. Due to two retirements and one resignation, funding is available. Motion to approve new position (Collection Development) and continue Career Coaching as a service in Union made by Nancy Minneci and seconded by Jeannette Cantalupo. All present in favor, motion carried.

#### Comments from the Public

Erica Bell thanks the Board for recognizing her for 15 years of service to the community.

Doris D'Elia says she enjoyed the Staff Breakfast. She also shared a compliment from a community/family member regarding a positive customer service experience at the library.

In regards to the breakfast: Jackie Carter apologized for not attending like she intended but was unable to because of medical matters.

Regarding Sally Straus-Ms. Carter commented that she has video of Ms. Straus' speech during when she was honored by the Township Committee. Board members applauded and congratulated Ms. Straus on her award of Citizen of the Year.

Confirm next meeting date: September 24, 2019

Motion to adjourn the meeting made by Steven Le and seconded by George Wheatle Williams. All present in favor, meeting adjourned at 7:00pm.