

Union Township Public Library
Board of Trustees Meeting
Minutes
March 26, 2019

Ms. D'Elia called the meeting to order at 6:35 pm.

Announcement of compliance with the Open Public Meetings Law

Roll Call

Present: Jackie Carter, Doris D'Elia, Mary Lewis, Steven Le, Nancy Minneci, Sally Straus, George Wheatle Williams, Karen O'Malley, Gianna Bove

Excused: Jeannette Cantalupo and Laura Muller

Approval of Minutes of the February 26 Regular Board Meeting: A motion to approve made by Steven Le and seconded by Mary Lewis. All present in favor-motion carried.

Correspondence-Ms. O'Malley read two letters from:

- Donation from Alpha Delta Kappa
- Donation from Ukrainian American Youth Association

Financial Reports: A motion to approve the Financial Reports as submitted is made by Steven Le and seconded by Nancy Minneci. All present in favor, financials and bills list approved.

Director's Report: Ms. O'Malley read her submitted report.

Comments/questions: Ms. Minneci commented on the number of programs and asked other Board members if this has always been the case; they replied that programming has increased and improved over the years.

Ms. Minneci also asked if the Library could participate in the Memorial Day Parade this year. Many agreed this would be a good thing and Ms. O'Malley said we will make that happen.

Mr. Williams asked how the All-Staff meeting went earlier in the month. Ms. O'Malley replied it went well, she reported that the staff reviewed the mission of the library and the upcoming goals for the year, as well as a wrap-up of progress so far in the three-year plan. We also shared food together and made plans for a family cook-out in the coming months.

Reports of Committees and Board Members

Art Gallery-Ms. Straus reported that there is no news at this time however she will let us all know when plans are finalized.

Building Committee: Ms. Carter reported that she has been in contact several times with the Asst. Business Administrator to stress the importance of having updated plans for when the grant does become available so we are ready to proceed. She was told by Ms. Baldwin that she will discuss this with the Potters and let her know.

Questions/Comments: Mr. Le asked when the grant will be ready. Ms. O'Malley said it is not known at this time but estimates are sometime in the late spring/early summer the earliest.

Ms. Carter added that while the Township has the priority list, nothing has been done with it as yet. All agreed of the importance of having an updated design plan to approve before the grant applications become available.

Board members reasserted the importance of having DKA, the library's consultant as part of the process.

Old Business-

Status update on renovations-see above

Ms. O'Malley spoke about the updates to State laws and the ALA Library Bill of Rights and interpretations. She said a review the entire policy manual and employee handbook will be undertaken to be sure it is up-to-date. Ms. Minneci asked if there was a company that does this like school districts do, Ms. O'Malley said she would ask around but has not heard of this.

New Business

- Resolution 2019-4 Approval for Trash Removal-see signed resolution
- Vote/approval to change location of April Board meeting due to conflict. Motion to approve the location change made by Jackie Carter and seconded by Steven Le. All present approved.

Comments from the Public-none

Confirm next meeting date: April 23, 2019

Motion to adjourn the meeting made by Nancy Minneci and seconded by Jackie Carter. All in favor. Meeting ended at 7:17 pm.